



Australian Hotels Association
WESTERN AUSTRALIA

AHA Hospitality Training Centre Calendar

Oct/Nov 2014

Performance and Termination Course

This year alone has seen excessive court payouts for employees who have successfully claimed unfair dismissal and discrimination in circumstances that could have easily been avoided or minimised had business management followed correct procedure under the law.

Be equipped with the knowledge you must consider if you are dismissing an employee, learn what actions and obligations will impact your decision.

Date: Wednesday 29 October 2014

Duration: 9.00am to 12.00pm

Location: AHA Training Centre, 38 Parliament Place, West Perth.

Investment: AHA Members \$139, Non AHA Members \$159

Book online www.ahawa.asn.au/training

Approved Managers- Course in Management of Licensed Premises (MLP1)

Classroom

October

14th Perth

28th Perth

30th Margaret River

November

12th Perth

28th Perth

AHA Members \$299 Non AHA Members \$340

Online

Option 1 for Approved Managers - Course in Management of Licensed Premises (MLP1)

AHA Members \$229 Non AHA Members \$249

Option 2 for Approved Managers - Course in Management of Licensed Premises (MLP1) + RSA

AHA Members \$269 Non AHA Members \$299

Provide Responsible Service of Alcohol

Online RSA Nationally Accredited - \$65

Frontline Leadership

This workshop is nationally accredited and participants will receive a statement of attainment for the "Show Leadership in the Workplace – BSB-MGT401A" unit of competency. Ideal for existing and emergin frontline leaders and supervisors.

Thursday 23 October 2014

Investment: \$465, includes catering

Fatigue Management Workshop

This workshop is designed to help supervisors and managers to motivate their staff to engage in managing their fatigue and alertness in the workplace.

Monday 17 November 2014

Investment: \$465 per person

Skill Builders

Whether you are in a management, operational, supervisory or front line role there is a wide selection of accredited online courses which all count as credits towards full qualifications including Certificate II, III, IV and Diplomas in Hospitality.

Available online.

Each Skill Builder: \$179

Workplace First Aid

Do you know how to respond in an emergency situation?

Give yourself and your employer the added benefit of you being trained in Workplace First Aid with St Johns Ambulance.

Monday 25 November 2014

\$129 AHA Members

\$135 Non AHA Members

**Book Online
www.ahawa.asn.au/training**



Understanding and Awareness of Equal Employment Opportunity (EEO) in Western Australia

The Equal Employment Opportunity legislation applies equally across all industries and sectors.

Varying cultural backgrounds, remote worksites, office politics and workplace sites are just some of the circumstances where managers and supervisors need to be especially vigilant in order to ensure both the legal and ethical aspects of equal employment opportunity are applied.

Date: Wednesday 19 November

Time: 9am - 11am

Location: AHA Training Centre, 38 Parliament Place West Perth

Investment: AHA Member \$99, Non AHA Member \$129

Beermasters Course

Last Date for 2014!

Isn't it time you discovered the secret behind serving the perfect beer?

The AHA, in conjunction with Lion, presents a one-day intensive course designed to give you the leading edge on serving tap beer.

*"I can't speak highly enough of the course! I learnt a lot and found out things that I didn't know I was doing wrong. Our tap beer has never tasted so good!"
Dennis Whitfield, The Chidlow Tavern*

The topics covered include:

- Coolroom operations
- Preparation for service and after service operations
- Service of draught beer
- Health and safety in the workplace

Date: Thursday 27 November 2014

Time: 9.00am - 4.30pm

Location: AHA Training Room

Investment: AHA \$125, Non AHA \$135

Employer Benefits:

- Improved standards of efficiency and professionalism
- Higher productivity and hence increase profits
- Reduced accident rates

Employee Benefits:

- Higher levels of skill and self confidence
- Knowledge about the product you handle
- Enhance job satisfaction

Book online now, www.ahawa.asn.au/training

Time: 8am - 9am

Location: AHA Training Centre

Investment: AHA Member \$59

Non AHA Member \$79

How to Write a Drug and Alcohol Policy

Date: Thursday 6 November

This session will provide up to date information to assist your businesses in developing a policy that meets your requirements and to manage your workforce to deal with those workers which may be affected by alcohol or drugs, or not comply with staffie drinks or staff functions.

National Employment Standards & Changes to Schedule C (HIGA)

Date: Thursday 4 December

Practical knowledge and technical expertise will assist in the overview of the National Employment Standards to ensure hospitality businesses are compliant with the **Fair Work Act 2009**. The new changes to HIGA will be explained during this session.

Cocktail Course

**Learn how to make the perfect
cocktail!**

The AHA, in conjunction with leading Mixologist Adam Keane, presents an intensive and personalised cocktail course designed to ensure your venue and staff are creating the best cocktails.

Monday 27 October 2014

\$125 AHA Members

\$135 Non AHA Members

While course dates and information are provided for your convenience on the AHA(WA) website and Training Calendar, please be aware dates and times may change. Contact 9321 7701 to find out more.