

Performance and Termination Seminar

A Best Practice Guide: Disciplinary Issues and Termination of Employment

The year alone has seen excessive court payouts for employees who have successfully claimed unfair dismissal and discrimination in circumstances that could have easily been avoided or minimised had business management followed correct procedure under the law. Be equipped with the knowledge you must consider if you are dismissing an employee, learn what actions and obligations will impact your decision.

Date: Wednesday 16 July 2014

Duration: 9.00am to 12.00pm

Location: AHA Training Centre, 38 Parliament Place, West Perth.

Investment: AHA Members \$139.00, Non AHA Members \$159.00

Book online www.ahawa.asn.au/training

Approved Managers- Course in Management of Licensed Premises (MLP1)

Classroom

| July | | August | |
|------------------|-------|------------------|-------|
| 1 st | Perth | 5 th | Perth |
| 15 th | Perth | 26 th | Perth |

AHA Members \$299 Non AHA Members \$340

Online Option 1 for Approved Managers - Course in Management of Licensed Premises (MLP1)

AHA Members \$229 Non AHA Members \$249

Option 2 for Approved Managers - Course in Management of Licensed Premises (MLP1) + RSA

AHA Members \$269 Non AHA Members \$299

Provide Responsible Service of Alcohol

Online **RSA Nationally Accredited - \$65**



July - August 2014

Cocktail Course

The AHA, in conjunction with leading Mixologist Adam Keane, presents an intensive and personalised cocktail course designed to ensure your venue and staff are creating the best cocktails.

Monday 25 August 2014
AHA: \$125, Non AHA: \$135

Workplace First Aid

Do you know how to respond in an emergency situation? Give yourself and your employer the added benefit of you being trained in Workplace First Aid with St Johns Ambulance.

Monday 4 August 2014
AHA: \$129, Non AHA: \$135

ONLINE Allergen Awareness Course

If you are in the business of preparing, selling, serving, making or producing food to be consumed by anyone other than yourself, it is vital that you are aware of food allergies and the serious impact these allergies have.

Complete this course online
AHA: \$25, Non AHA: \$29

Official RSA ID Card

Certifies your RSA qualifications with the added bonus of being an official Industry ID. Buy online today
www.ahawa.asn.au/training



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AHA(WA)

LEADERSHIP DEVELOPMENT

workshop series 2014

THE AHA(WA) LEADERSHIP DEVELOPMENT WORKSHOP SERIES is specifically designed to provide Executive, Senior and Frontline Leaders and Supervisors in the **hospitality industry** with a range of highly interactive and experiential workshops to develop their leadership skills and capabilities. The workshops are industry relevant linking to current leadership challenges such as **staff retention, compliance, change and performance management**. Workshops are offered onsite at AHA(WA) or can be customised to be delivered at AHA(WA) member premises.



| TOPIC | WHEN | COST | COURSE OVERVIEW |
|---|---------------------------------------|--------------|---|
| FRONTLINE LEADERSHIP WORKSHOP | Future Date TBA (9am – 1pm) | \$465 | Includes role modelling, implementing performance plans and KPIs, decision making, risk assessment, and communication. It's nationally accredited and participants will receive a statement of attainment for the "Show Leadership in the Workplace – BSBMGT401A" unit of competency. |
| COACHING & COMMUNICATION LEADERSHIP WORKSHOP | Monday 28 July (9am - 5pm) | \$700 | This workshop provides leaders with an understanding of the importance of conducting effective coaching & communication in the workplace, along with an introduction to the neuroscience and psychology of leadership coaching and communication. Leaders will come away with tools and strategies for coaching and improving communication such as how to inspire and engage others, how to ask effective questions, and provide effective feedback. |
| CREATING POSITIVE TEAM ENVIRONMENTS | Monday 15 Sept (9am – 1pm) | \$465 | Empowers managers to create positive team environments that drive improved results. |
| MENTAL HEALTH AWARENESS FOR LEADERS | Monday 27 Oct (9am – 1pm) | \$465 | Assists leaders to understand stress and mental health as it applies in the workplace, remove the stigma associated with stress and mental health, and feel confident and capable to effectively support their employees who may be experiencing stress and mental health challenges. |
| FATIGUE MANAGEMENT TRAINING FOR LEADERS | Monday 17 Nov (9am – 1pm) | \$465 | Leading up to the festive season, this workshop is designed to help supervisors and managers to motivate their staff to engage in managing their fatigue and alertness in the workplace. |

REGISTER NOW!

Further details can be found at http://www.ahawa.asn.au/training/sentis_training_seminars.phtml
All workshops will be held at the AHA(WA), 38 Parliament Place, West Perth.
Catering is included in all workshops.

sentis™



To register for a workshop contact AHA(WA) Training on (08) 9321 7701 or admin@ahawa.asn.au.