

Recognition of Prior Learning

You may be able to apply for recognition of prior learning for both 'Provide Responsible Service of Alcohol' and the 'Course in Liquor Licensing'.

Recognition of Prior Learning, or RPL, is an assessment process that evaluates an individual's non-formal and informal learning to determine the extent to which that individual has achieved the required learning outcomes.

The RPL process includes the following:

- Completion and return of RPL application form and current resume
- Advice of successful RPL application with assistance on what aspects of legislation to review
- Completing the 'Course in Liquor Licensing' and/or 'Provide Responsible Service of Alcohol' assessment(s)



If, after attempting the assessment twice and competence has not been achieved, attendance of the full training course will be required at the appropriate rate.

Regional RPL assessments are available.

RPL in Provide Responsible Service of Alcohol (SITHFAB009A)

**Per Person: \$60 AHA Members
\$80 Non AHA Members**

RPL in Course in Liquor Licensing (52065)

**Per Person: \$200 AHA Members
\$240 Non AHA Members**



Language, Literacy and Numeracy

Where applicable, the AHA (WA) can assist clients with language, literacy and numeracy needs by incorporating practical workplace-based demonstrations. Where language and literacy may be a challenge, an interpreter from an official interpreting agency can be organised or assessment can be conducted verbally. Where numeracy skills are required, additional tasks will be provided to the client to meet the requirements of the course.

Please advise the AHA (WA) on making your booking if you have any special language, literacy or numeracy needs so that we can cater to your training and assessment requirements.

Refund Policy

All written or faxed cancellations received five working days prior to the event will be accepted and fees refunded. If such notice is received in less than five working days, the full fee is payable.

Alternative dates for course transfer are permitted, however, transfers made in less than five working days will incur a \$55 (gst incl) administration fee.

In the event of the course being under subscribed, AHA (WA) reserves the right to cancel the course and offer alternatives. An appeal/grievance process is in place if required.

Australian Hotels Association (WA)

The Australian Hotels Association (WA) is an integral part of the rich fabric of Western Australia's tourism and hospitality industry. Established in 1897, it is one of the State's oldest professional trade associations. The Association is committed to supporting the hospitality industry with the highest quality services and resources available.



Australian Hotels Association (WA)
38 Parliament Place, West Perth WA, 6005
PO Box 660, West Perth WA, 6872
Phone: 9321 7701 Fax: 9321 7730
Email: train@ahawa.asn.au
Website: www.ahawa.asn.au



The AHA (WA) is WA's peak tourism and hospitality industry association. Representing over 85% of the state's hotel industry, the AHA (WA) is responsible for protecting the industry's commercial, industrial and political interests. The AHA (WA) continually drives the needs of the industry to the attention of key decision-makers and the general public.

The AHA (WA) also promotes world-class practice in the industry through the provision of Workplace Relations expertise and a number of training programs. These training programs assist Western Australian hotels maintain their reputation for professionalism.

LIQUOR TRAINING SOLUTIONS

Train with the experts



Australian Hotels Association
WESTERN AUSTRALIA

Course in Liquor Licensing (52065)



Who: Mandatory for all Licensees and Principal Approved Managers

The Australian Hotels Association (WA)'s 'Course in Liquor Licensing (52065)' is approved by the Department of Racing, Gaming and Liquor.

Principal Approved Managers and Licensees must have completed the 'Course in Liquor Licensing (52065)'.

Learning Outcomes

You will be able to demonstrate an understanding of;

- The administrative provisions of the Liquor Control Act 1988
- The enforcement provisions of the Liquor Control Act 1988
- Various liquor licenses
- Application process
- The learning outcomes outlined in Provide Responsible Service of Alcohol

Hours: 1 day course

Perth Per Person: \$280 AHA Members
\$310 Non AHA Members

Regional Per Person: \$350 AHA Members
\$390 Non AHA Members

Onsite Delivery: Available - please contact us for a quote



Harm Minimisation Packs

Who: It is mandatory for all licenced premises to have a Harm Minimisation Plan, House Policy and Code of Conduct

The Australian Hotels Association (WA)'s 'Harm Minimisation Package' has been designed to assist you in satisfying the harm minimisation guidelines set out by the Department of Racing, Gaming and Liquor.

The package contains the House Management Policy and the Code of Conduct presented on an A3 certificate that is suitable for framing and display in your premises.

The package also contains a Management Plan which is presented in hard-copy format and on a disk in order to assist you in customising the plan to your needs.

Harm Minimisation Pack

\$170 AHA Members

\$210 Non AHA Members (gst included)

Additional House Policy & Code of Conduct Certificate

\$30 AHA Members

\$40 Non AHA Members (gst included)



Provide Responsible Service of Alcohol (SITHFAB009A)



Who: Supervisory staff and all staff who serve or supply liquor

The Australian Hotels Association (WA)'s 'Provide Responsible Service of Alcohol (SITHFAB009A)' course is a nationally recognised unit from the National Training Package.

Learning Outcomes

You will be able to demonstrate an understanding of;

- Duty of Care
- Harm Minimisation
- House policies
- People that it is an offence to serve
- People to whom service may be refused
- Physical and social affects of alcohol
- Juveniles on licenced premises
- The definition of 'drunk' in accordance to the Liquor Control Act 1988
- Strategies to use when refusing service and conflict resolution
- Crowd controllers

Hours: ½ day course

Perth Per Person: \$120 AHA Members
\$135 Non AHA Members

Regional Per Person: \$135 AHA Members
\$155 Non AHA Members

Onsite Delivery: Available - please contact us for a quote



Responsible Service of Alcohol

Who: All staff who serve or supply liquor

The Australian Hotels Association (WA) has been approved by the Department of Racing, Gaming and Liquor to deliver these courses.

This course is not nationally recognised training, it is approved for Western Australian front-line staff only. It is not applicable for supervisors, team leaders or managers. On completion, participants will receive a Statement of Participation.

Option 1: e-Briefing

Only available online www.ahawa.asn.au

\$50 AHA Members

\$60 Non AHA Members

Option 2: 3 Hour Briefing

Onsite Delivery: Available - please contact us for a quote



WA mandatory liquor licensing training required by the Department of Racing, Gaming and Liquor

Staff Class	DRGL recommended training	Minimum training legally required	Timeframe
Licensee	Course in Liquor Licensing	Course in Liquor Licensing	Current/now
Principle Approved Manager	Course in Liquor Licensing	Course in Liquor Licensing	Current/now
Subsequent / Additional Approved Manager	Course in Liquor Licensing	Course in in Liquor Licensing; or	Must complete within 3 months of approval as an approved manager
		RSA. Nationally accredited Provide Responsible Service of Alcohol Course (SITHFAB009A)	
Supervisory Staff	RSA. Nationally accredited Provide Responsible Service of Alcohol Course (SITHFAB009A)	RSA. Nationally accredited Provide Responsible Service of Alcohol Course (SITHFAB009A)	New staff must complete within 4 weeks
All staff who serve or supply liquor	RSA. Nationally accredited Provide Responsible Service of Alcohol Course (SITHFAB009A)	RSA. e-Briefing; or RSA. 3 Hour Briefing	New staff must complete within 4 weeks

Other AHA(WA) courses available

- Beermasters
- Cocktail Course
- HR Information Sessions

For more information visit www.ahawa.asn.au or call 9321 7701