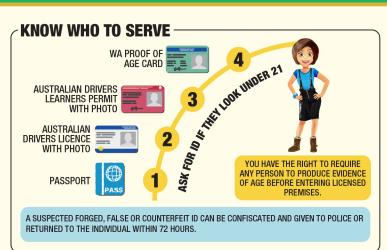


AUSTRALIAN HOTELS ASSOCIATION (WA) Guide to RSA













KNOW HOW TO REFUSE SERVICE

NOTICEABLY

IMPAIRED: AND



1. IDENTIFY SIGNS OF INTOXICATION



3. OFFER NON-ALCOHOLIC BEVERAGE



2. BE POLITE AND TACTFUL



4. NOTIFY MANAGER/OTHER STAFF

AFTER YOU HAVE DETERMINED THAT THE PERSON IS EXHIBITING EARLY SIGNS OF INTOXICATION:

CONSUMPTION OF

LIQUOR

IN A CALM MANNER AND AWAY FROM OTHER PATRONS ADVISE, BY LAW, YOU CANNOT SERVE ANOTHER ALCOHOLIC DRINK.

AVOID VALUE JUDGEMENTS DO NOT CALL YOUR PATRON A DRUNK, EXPLAIN THAT THEIR BEHAVIOUR IS INAPPROPRIATE AND CANNOT BE TOLERATED.

CHECK BODY LANGUAGE THROUGHOUT THE PROCESS PAYING PARTICULAR ATTENTION TO AGGRESSIVE STANCE.



BE ASSERTIVE NOT AGGRESSIVE THROUGHOUT THE PROCESS PAYING PARTICULAR ATTENTION TO AGGRESSIVE STANCE.

DON'T HOPE THE PATRON WILL LEAVE AFTER THE NEXT DRINK.

RSA TRAINING

A COPY OF YOUR RSA CERTIFICATION MUST BE ON MANAGEMENT'S FILE.

KEEP YOUR RSA ID CARD IN YOUR WALLET.



ENSURE PATRONS LEAVE SAFELY



1. NOTIFY THE MANAGER, SUPERVISOR, LICENSEE, OTHER STAFF & SECURITY



2. OFFER TO ORDER A TAXI OR FOR SOMEONE TO COLLECT THEM



3. RECORD ANY REFUSALS IN THE INCIDENT REGISTER

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